



Yeshiva University

THE EMIL A. AND JENNY FISH CENTER
FOR HOLOCAUST & GENOCIDE STUDIES

STUDENT HANDBOOK 2022-2023

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Welcome to the Emil A. and Jenny Fish Holocaust and Genocide Studies Center. I want to personally thank you for deciding to pursue a Master of Arts (MA) in Holocaust and Genocide Studies at Yeshiva University. It is the purpose of this program to offer an exploration of the Holocaust from a Jewish perspectives, anchoring this field in the study of the Jewish lives lost and the Jewish reactions to the Holocaust during and after this catastrophic event on our history. Uniquely, our program provides students with a close look into what was lost during the Holocaust – an entire civilization that thrived for over a millennium and was subject to total destruction by the German Nazis and their collaborators. At the Fish Center we believe that we have an obligation to remember what happened, to appreciate that which was lost, no matter who we are. The only way we can remember, is if we understand, and we can do so only if we study this vast and consequential subject first.

We are pleased and proud to offer our students an unparalleled investigation of the Holocaust of European Jewry. And while our subject is laser focused – the Shoah from a Jewish perspective – we do so through an interdisciplinary exploration, encompassing a broad range of disciplines. I am fully confident that our graduates, as they view the Holocaust through the many lenses of history, law, social work, art, education, theology, psychology, and literature, will be able to make an immeasurable contribution to the field and become a part in our continued effort to build a better world. They will have the knowledge and tools that would allow them to keep the memory of the Holocaust alive and battle those who wish to dilute, distort or deny it.

I wish you continued success with this fascinating journey and applaud you for joining the community of Holocaust and Genocide Studies lifelong students!

Warmly,



DR. SHAY PILNIK, DIRECTOR
EMIL A. AND JENNY FISH CENTER FOR
HOLOCAUST AND GENOCIDE STUDIES



OUR MISSION

The Emil A. and Jenny Fish Center for Holocaust and Genocide Studies strives to build a cadre of teachers, professionals, and lay leaders across the United States who are committed to Holocaust Education and Remembrance, ready to meet the challenges that the field is facing, as survivors pass away and awareness of the subject in public memory fades.

Through courses, lectures, conferences, research, and more, the Fish Center is dedicated to the study of the Holocaust from an interdisciplinary perspective steeped in the history, culture, and spiritual life of European Jewish civilization, annihilated by the Nazis and their collaborators between 1939 and 1945.

Additionally, the Center focuses on the study of modern genocides, both preceding and succeeding the Holocaust. It leverages the renowned YU faculty, alongside scholars and researchers from across the globe, in coursework and programs covering a variety of disciplines and fields: history, law, social work, education, theology, psychology and more. Through its planned lectures, workshops, seminars and communal resources and activities, the Fish Center aims to ensure that the Shoah and other genocides will continue to be remembered and further studied.





HANDBOOK

This Student Handbook, effective September 2022, supersedes all previously published rules and regulations, announcements, statements, and publications with which it is inconsistent.

The rules and regulations set forth in this Handbook are binding upon all students who are presently matriculated at the Emil A. and Jenny Fish Center for Holocaust and Genocide Studies (Fish Center), who are on leave of absence from Fish Center or who are Fish Center students visiting at other schools. Students are deemed to have read and understood this Handbook. Any questions concerning the contents of the Student Handbook should be addressed to the Center.

The University reserves the right to change tuition, fees, course offerings, regulations, and admission and graduation requirements at any time without prior notice. Students should consult the Fish Center website for changes. However, students continue a course of study in effect at the time they enrolled provided that no more than five years is taken to complete the program.



SCHOLASTIC INFORMATION

Degree Requirements

Students in the Holocaust and Genocide MA program must complete 30 credits. Required coursework includes 12 required credits: HOL5100 or HOL6605, HOL5605, HOL7050, and HOL7100. The other 18 credits are filled with shaped course study via electives. Students must complete the 30 credit MA within five years of enrollment.

Admitted Students Statuses

- Matriculated students have been admitted to the Center as degree-seeking students. The minimum semester course load is 3 credits for part-time students and 9 to 12 credits for full-time students. Students are responsible for ensuring that the courses selected will meet their degree requirements for graduation.
- Non-Matriculated students have not been admitted to the Center but have been permitted to enroll in one to two courses. Non-matriculated students are not eligible for federal financial aid or School scholarship assistance.

Auditing a Class

Audits are permitted if there is space available in the course and require instructor's permission. An audited course is not considered part of your workload. The regulations regarding auditing courses are listed on the Request to Audit a Course form. Please read the regulations carefully, complete the form including the instructor's signature, and return the form to the Registrar's Office. The University does not permit students to attend individual classes that they are not officially registered for. Please reach out to the Fish Center office with questions.

Course Availability

The faculty and administration of the Center pride themselves on the richness and flexibility of the curriculum and its course offerings. Enrollment levels may occasionally affect the variety of elective courses available to students or may reduce the range of days and times of classes being offered. The Center reserves the right to cancel a class when enrollment drops below a reasonable number. The Center guarantees that required courses will be available to students. However, when sections are consolidated; students need to take these courses whenever they are given.

REGISTRATION

Add/Drop Period

All students register for classes on-line each semester. Look for announcements about online registration posted on our website or ask an advisor (<http://www.yu.edu/fish-center>). The Academic Calendar lists the dates for adding or dropping courses and these dates differ each semester. Tuition penalties are incurred for dropping a course after the official Add/Drop period. Please contact the Office of Student Finance for further information (<http://yu.edu/osf/>). When a student who is registered for a course then decides not to take the course, the course must be officially dropped through the Registrar's Office.

Steps to Register

1. <https://insidetrack.yu.edu/>
2. Log in with your username and password
3. On the top header, hover over/click on "Students"
4. Select "Graduate or Undergraduate"
5. Navigate to Banner Self-Service
6. Click on Student and Financial Aid
7. Click on 'Registration'
8. Click on 'Registration Status', then select the semester registering from the drop down menu
9. Click on 'Submit'

To check on class status, hold status and registration date.

Course Prerequisites

A prerequisite is a requirement that must be met before you can enroll in certain courses. Students attempting to register for a course that requires a prerequisite will receive an error message from the registrar, indicating that a prerequisite is required. A corequisite is a course that may be taken concurrently. It is each students' responsibility to make sure that they meet prerequisite or corequisite requirements.

CREDITS EARNED OUTSIDE THE MA PROGRAM

Transfer Credits

Credit for work completed at another graduate program from a recognized and accredited institution of higher learning is not automatically granted. The student must complete a course transfer form and send it to the Fish Center office with a course description and an official transcript for the credits to be considered. The Director of the Fish Center and the Office of the Registrar must approve its acceptability and its appropriateness to the Master's degree.

Grade Minimums

No credit is given for any course transferred from another institution with a grade below B or with a grade of P.

Maximum Number of Transfer Credits

The Fish Center will consider the transfer of a maximum of 6 credits towards the Master's degree; that is, students must complete no fewer than 24 credits at the Fish Center.

Credits from Awarded Degrees

Credits that have been used to fulfill requirements for a degree that has been already granted may not be transferred.

Non-Matriculation Credit Accumulation

Non-matriculated students will need to officially apply to the program after taking no more than 4 Fish Center courses. Credits accumulated during non-matriculated tenure will count toward the awarding of a MA degree.

ACADEMIC CALENDAR AND ATTENDANCE

Academic Calendar

Please see the Fish Center academic calendar which is available on our website www.yu.edu/fish-center prior to the beginning of class. Be aware that some course meeting dates are changed due to holidays and ensure that you are aware of this. Each semester consists of 15 class sessions.

University-Observed Holidays

- The University observes the following federal holidays: New Year's Eve day, Dr. Martin Luther King Jr. Day, Memorial Day, Independence Day, Labor Day, and Thanksgiving
- The University observes the following Jewish holidays: Passover, Shavuot, Rosh Hashanah, Yom Kippur, Sukkot, and Shmini Atzeret. All administrative offices will be closed on these days.

Attendance Policy

Students in fully synchronous/virtual classes are expected to arrive to class on-time, and remain in class for the full period by logging in on time and keeping cameras on. Students who leave class by turning the camera off for an extended period, or who frequently leave and return, disrupt the flow of the class and is a discourtesy to instructors and classmates alike; this violates classroom etiquette. Penalties for lateness or for classroom disruptions will be at the discretion of the instructor. Notify instructors of situations that will interfere with your normal attendance in advance.

Zoom Accounts and Etiquette

- Students are expected to be present, on a computer and to participate in class.
- Cameras must always be turned on, unless given permission from the professor
- Be fully present, without side conversations outside the screen.
- All chat messages should be kept polite, including private messages.

Professor Office Hours/Accessibility

While the Fish Center expects all meeting opportunities to be available by appointment only, students should know set times and ways to reach their professor should they have questions or need assistance.

LEAVES OF ABSENCE

Students who intend to absent themselves from the School and then return must file a Leave of Absence (LOA) form. If they do not obtain such a leave, readmission may be denied. As per the DOE a student can only be on LOA for a single semester in a 12 month period. If a student needs to take a 2-semester LOA, the student must be withdrawn from the MA program and then reapply when they wish to reactivate their studies. Leaves of Absence, except for the purpose of government service, do not extend the time limits set for completion of degree requirements, which is five years. A Leave of Absence is granted only to students who are in good academic standing. Requests for medical leave must follow the above Leave of Absence procedure. However, medical documentation must be provided to the Center prior to approval of the leave and prior to readmission.

In addition to the above

A Leave of Absence is only available to students who have earned credits at the Fish Center. Therefore, first semester students are not eligible for a Leave of Absence. They must withdraw from the Program and apply for readmission when they wish to return. A Leave of Absence is only granted under extraordinary circumstances. Examples of such extraordinary circumstances include, but are not limited to: physical or mental illness, bereavement, a significant personal crisis, maternity/paternity/adoption. A student who neither registers nor secures an official Leave of Absence for any semester will be considered as having withdrawn from the School. Such a student who wishes to resume studies will be required to apply for "READMISSION." Students who withdrew from the School and wish to apply for Readmission must follow the regular admissions procedure. Their admission will be subject to the usual admissions criteria in effect at the time of application for Readmission.

Studying at Another Institution

Fish Center students on leave may not receive credit for study at another institution without prior permission. Students planning to attend another institution to transfer courses back to YU should file the Outside Course Permit form prior to enrollment in the other institution. Students enrolled in combined degree programs at institutions outside Yeshiva University, and who are not registered for any courses at Yeshiva University, must file a Request for Maintenance of Matriculation form to maintain matriculation at Yeshiva University until their degree requirements are completed.

ACADEMIC PROBATION AND DISMISSAL

Probation serves as a warning to students whose records are unsatisfactory and is intended to help them achieve the necessary improvement.

Who is Placed on Probation

A student who, in any semester, fails to achieve an average GPA of at least 2.00, failure in two or more courses, or accrue 3 credits may be placed on academic probation. A student who is on probation in the program is limited to taking 6 credits within a semester and is subject to any restrictions that apply to probationary status.

Consequences of Being Placed on Probation

Students who are on probation will be notified in writing of their probationary status including for which program(s) they are on probation and how that affects their future academic program. Restrictions or conditions are imposed upon students on probation in the following areas: academic programs, extracurricular activities, and certain types of financial assistance, including work-study positions on campus. Students whose semester or cumulative average falls below 2.000 or who fail to earn 6 credits two semesters in succession or three semesters non-consecutively, may be dismissed from the Center without further notice.

Appeals Procedure

Students may appeal their dismissal in writing to their school's Office of the Dean. The appeal must be filed within ten days of the receipt of the notification of dismissal. The Director may allow the student to continue on probation under certain conditions and restrictions.

Dismissal

All decisions pertaining to dismissal are communicated in writing to the student, the Office of the Director, the Office of the Registrar, the Office of Student Finance, and the Office of Student Affairs.

GRADUATION OR PROGRAM WITHDRAWAL

Graduation

All course requirements, 30 credits including all required courses, must be completed before the date of graduation. Unless all of the degree requirements are completed prior to graduation, the student will not be eligible to graduate at that time. All requirements for a degree must be completed within five (5) years of the start of the student's first course at Fish Center. Students must maintain a cumulative 2.5 GPA or better to graduate. Additional coursework may be necessary to meet graduation standards. In addition, all students with a 'financial hold' or with an 'incomplete' listed on their transcript will not be approved to graduate. During the last semester, students must complete the Graduate School Application for Graduation (link below). A fee of \$150 is payable by credit card, check or cash to the Office of Student Accounts and must be done so before submitting this form.

Graduation Filing Deadlines

The filing deadlines are as follows: (1) for September Degree: no later than July; (2) for January Degree: no later than September; (3) for May/June Degree: no later than January. Degrees are conferred ONLY when the Office of the Registrar officially confirms that all requirements have been met and there are no outstanding financial obligations to the University.

Withdrawal from the Program

When withdrawing, students are expected to make all necessary provisions for responsible conclusion of classes, including turning in due work and taking exams.

Withdrawal Procedure

The following formal withdrawal procedures should be adhered to:

1. Notification and discussion with Director
2. Notification to class instructors
3. Filing an Official Withdrawal Form signed by the Director

Note: Without an Official Withdrawal Form, it will be assumed that the student is still registered. Withdrawals that change a student's full-time status can affect other areas such as financial aid. Please check with the appropriate offices for guidance.

TRANSCRIPTS AND RECORDS

Unofficial Transcripts

Students may generate unofficial transcripts at no cost in the Office of the Registrar or through Banner Self-Service at <https://insidetrack.yu.edu>.

Official Transcripts

Current or former students requesting official transcripts should visit www.yu.edu/transcript. The site includes information about fees, regulations, and procedures governing the issuance of official transcripts. A transcript is not issued without the student's written request or as provided by law. The issuance of transcripts, and generally the release of any information about a student, is subject to the provisions of the federal Family Educational Rights and Privacy Act of 1974. Yeshiva University has adopted regulations to implement the Act. A copy of these regulations is available upon written request, accompanied by a self-addressed stamped envelope, to the Office of the Registrar.

Holds and Partial Records

No official transcript will be issued for a student unless the student's financial record with the university is completely clear. Official records of students are sent only in the form of a complete transcript. No partial records are sent, nor are records listing only courses without grades. Students who believe there is an error in their academic record (e.g., grade, average, credit value, or course) must promptly contact the Office of the Registrar.

Web Access to Records

Fish Center students have easy, 24-hour web access to the following records:

- a. academic records, including recently posted grades, schedules and unofficial transcripts
- b. student account and financial aid information, including student account summary by term, financial aid award information and the status of financial aid
- c. applications, including a listing of which documents have been received and which are outstanding
- d. any academic or financial holds which may require a response from the student
- e. current permanent address on file in the Office of the Registrar (please be sure to keep this updated via MYYU)
- f. the information contained in the most recent IRS 1098T, which enables students to claim a Lifetime Learning federal tax credit

ACADEMIC AVERAGES

All students must maintain a minimum average of 2.500 per semester and cumulatively.

Each grade has a numerical value as follows

A = 4.000	B- = 2.667	D+ = 1.333
A- = 3.667	C+ = 2.33	D = 1.000
B+ = 3.333	C = 2.000	D- = 0.667
B = 3.000	C- = 1.667	F, G = 0

When the numerical value is multiplied by the credit value of a course, the resulting figure is the number of quality points. The student's average is computed by dividing the number of quality points earned by the total number of credits completed with a grade of A through G.

Note that credit is given only for grades A through D-. No credit is given for grades F, G, I, L, N, or W.

Grades are accessible through Banner Self-Service at <https://insidetrack.yu.edu>.

Letter Grade Ratings

A, A- = Excellent

B+, B, B- = Good

C+, C, C- = Fair

D+, D, D- = Poor

F = Failure

N = No credit

ADMINISTRATIVE CODES

Other letters that may appear on your transcript include a number of administrative codes. Meanings are as follows:

G	Stopped attending without filing an official withdrawal form (counted as failure)
L	Audit (no credit)
W	Withdrawal without penalty or prejudice
I	Incomplete

No credit is given for grades F, G, I, L, or W.

Withdrawal from a Course

Withdrawal from a class after ten weeks of the term requires submission of an Add/Drop form to the registrar and may require written permission of the Office of the Director. Unless proper procedures are followed, the student will receive a G, equivalent to failure, in the course.

Incomplete as a Letter Grade

I grades may be given by faculty to accommodate unavoidable delays in the completion of course requirements and to allow for excused medical emergencies. All outstanding work must be submitted to the faculty by the given deadline or at the latest, by the deadline towards the beginning of the following semester as indicated on the Academic Calendar.

If the work is not submitted by the deadline, the I grade will default to an F grade or to a grade designated by the faculty member based on work completed.

REQUEST AN INCOMPLETE

Students are expected to satisfactorily complete all requirements before the last class session of the semester. Extensions for assignments will be allowed only within the following guidelines:

(a) The student should discuss with the instructor the need for more time to complete an assignment prior to the due date. The instructor may give the student additional time to complete assignments up to the deadline due date for all Incomplete grades.

(b) Except when the professor determines that an absence is due to an extenuating circumstance (see below), any Incomplete grade will become a failing grade after the Incomplete grade due date.

(c) An incomplete grade is not available to students who have filed for graduation. All students have until the incomplete deadline due date (listed on the monthly calendar) before an incomplete grade is changed to "F". Under no circumstances will an extension be given beyond the incomplete deadline due date unless an 'incomplete for extenuating circumstances contract is signed by the instructor, student, and Program Director; a copy is retained by the Director's Office.

Incompletes for Extenuating Circumstances

Students who cannot complete the requirements for a course due to an extenuating circumstance, who provide appropriate documentation, may request an Incomplete "I" from the instructor. The criteria for granting an incomplete for an extenuating circumstance includes urgent and substantiated non-academic reasons directly affecting the student and are beyond the student's control, such as illness or grief. In such situations, a student may apply for an incomplete for the course. It is completely at the professor's discretion whether an incomplete will be permitted. Incomplete contracts must be approved by the Director. If the extenuating circumstance occurs during posted refund periods (see tuition refund policy), the student should drop the class and retake at another time. If the extenuating circumstance occurs after the posted refund period, and the student has satisfactorily completed a sufficient portion of the course without the need to re-enroll, the instructor will designate what a student must do to complete the course and set a reasonable specific date for completion. This may or may not include completing requirements within a subsequent section of the instructor's course. To earn a grade, a student must complete the work for the course as prescribed by the instructor by the indicated date on the incomplete. Students may not re-register for a course in which they receive a grade of incomplete.

STUDENT INFORMATION AND PRIVACY

It is the student's responsibility to ensure that his/her email, phone numbers and mailing address are current. In the case of any changes, the student must enter the changes on MYYU (www.yu.edu/myyu), and notify the Azrieli Office. Women who have not officially changed their names (with the registrar's office) upon getting married, and are official Yeshiva students, must use their maiden names until such time that they officially complete the process. Their YU e-mail and ID#'s remain the same.

Change of Name or Address

A student who wishes to change either a first or last name on school records must file a Change of Name on School Records form in the Office of the Registrar. Students who change their home or local residences are required to notify the Office of the Registrar of the change of address within 10 days on the Notification of Change of Address form. Alternatively, students may update their addresses and phone numbers through Banner Self-Service at <https://insidetrack.yu.edu>. A student is responsible for all mail sent to the old address if his address has not been updated.

Student Privacy

In accordance with the provisions of the Family Educational Rights and Privacy Act of 1974, as amended (Section 438 of the General Educational Provisions Act, 20 USC 1232g), also known as "FERPA," Yeshiva University has adopted certain policies to protect the privacy rights of its students with respect to their education records. FERPA affords students certain rights of access to their education records. FERPA also limits the persons to whom the university may disclose a student's education records and permits certain disclosure without the student's written permission. Please visit the Office of the Registrar or its website to obtain the Yeshiva University FERPA Policy Statement.

FINANCIAL AID

Scholarship

Scholarships are awarded at the discretion of the Fish Center Leadership. Students enrolled in the MA program in Holocaust and Genocide Studies, who indicated interest in their application, may receive a merit-based scholarship from the Fish Center to assist in offsetting tuition costs. In some cases, students may be able to apply for further tuition coverage based on financial need. A special request for further financial assistance may be sent to the Fish Center director.

Maintaining Fish Center Scholarships

To continue receiving merit-based aid, students must remain in good standing and have a minimum GPA at any point in their academic career at the Fish Center of 3.0. Failure to maintain good standing or meet GPA requirements may result in a loss of aid.

FAFSA

Any student interested in taking out a student loan must fill out the FAFSA form, which can be found at www.fafsa.ed.gov. The YU school code is 002903 and our campus code is 00. Students are eligible for up to \$20,500/year in the Unsubsidized Stafford Loan. To take out the loan, please go to YU's loans page and follow the steps listed.

Satisfactory Academic Progress

Federal regulations now require all institutions to establish, publish, and apply standards of Satisfactory Academic Progress for federal financial aid eligibility. Since these must be at least as rigorous as the school's policy for students not receiving such aid, these regulations effectively mandate the establishment of standards for all students.

Students are required to complete their degree within five years. All course assignments must be completed within a semester and summer of the completion of a course, though faculty may require more timely submission. Students who have enrolled in 12 credits during their graduate careers must have completed at least 50% successfully in order to remain in good standing. Withdrawals—even without penalty—count in this calculation. Students who have enrolled in 24 credits must have completed at least 75% successfully. To remain in good standing after the completion of 12 credits, a student must have maintained a grade point average of 3.0. Progress will be reviewed annually.

COMPUTER COMMUNICATIONS

Fish Center students use a number of computing systems:

InsideTrack

InsideTrack/Luminis Portal is the one-stop for all links and documents students need to access, from Banner to email to Canvas.

Banner

Banner is the course selection/registration, financial aid and grade reporting system. You log in to Banner with a username and password supplied by the University to select courses, check on your financial aid or bursar account, or get your grades and print unofficial transcripts. You can access Banner through the Luminis Portal or by visiting www.yu.edu/myyu. The username is your nine-digit YU student ID number and your default PIN is emailed to you from the University.

Canvas

Canvas is a course web system used by the Fish Center. Many faculty use it to post readings, syllabi, course information, assignments or past exam questions. Faculty may also use Canvas to send emails to the class or to host a discussion list or chat room. Student clubs and journals may use Canvas for group communication and file sharing. Canvas is found at <http://yu.instructure.com/>. Your login name is your school email address. Your password is the first letter of your last name combined with the last four digits of your Social Security number. (This combination of username and password is different from the default username and password given to you for Banner.) Use lowercase letters only. Email that you receive through Canvas will be sent to you via YU GMAIL.

Student Email

YU GMAIL is the student email system. You are given an account, “4-8 characters @mail.yu.edu”, before Orientation. The University and Center send emails and announcements to you via YU GMAIL. You should use your YU GMAIL account (instead your personal accounts) for all types of correspondence relating to your status as a YU student. You must check your YU GMAIL account very frequently, upwards of once per day. Students are deemed to have knowledge of all YU GMAIL and Canvas communications

E-RESERVES

Access full text copies of most of the "on reserve" articles for a course from your home computer. You will need Adobe Acrobat to use this service. Your professor will provide you with a password. The link for e-reserves is <http://yulib002.mc.yu.edu:2262/er.php>. Most of the articles mentioned in the curriculum are available on electronic reserve (E-reserves). You can access the full text articles from your home or from a university computer at no charge.

Accessing E-Reserves from Canvas

1. Go to your class Canvas page.
2. Click the link "Library Resources & E-Reserves" (no password required)

From Off-Campus

1. Go to the library's online resources page:
http://www.yu.edu/libraries/online_resources.asp
2. Click on E-RES; you will be prompted for your Off Campus Access Service login and password.
3. Use "wurzweiler" all lower case, as the password for all courses in all social work programs.
4. If you have problems accessing e-reserves, email: Stephanie Gross, Electronic Reserves Librarian: gross@yu.edu or ereserves@yu.edu.

Using E-Reserves

1. Click on "Search E-RES" or on "Course Index," and search by instructor's name, department, course name, course number, document title, or document author.
2. Click on the link to your course.
3. When the article text or book record appears on the screen, you can print, email, or save it to disk. To view documents that are in PDF format, the computer you are using must have Adobe Acrobat Reader software. You can download it for free at: www.adobe.com/products/acrobat/readstep2.html

CONDUCT AND INTEGRITY

Professional Conduct

Master's students are expected to show seriousness of intellectual dedication; respect for the views and convictions of others; concern for the impact of advanced knowledge on society at large; regard for instructors, fellow students, and the Center as a whole; and, above all, adherence to the highest ethical standards in their professional lives. The Center is free to dismiss a student at any time for infringement of these standards.

Academic Integrity

The cornerstone of our mission at Yeshiva University is to provide students with an education consistent with the values and ideals of traditional religious learning combined with contemporary academic secular study. As such, academic dishonesty violates the fundamental principles upon which our institution is founded. Cheating is an affront on academic integrity and ethics. For the University's full policies on academic integrity, please check the website.

Plagiarism, Falsification, and Fabrication

Students should be aware that the Center will not condone plagiarism, falsification, or fabrication in any form and will not sanction such acts of misconduct.

- Plagiarism occurs when a student directly copies another's work without citation; and when a student combines the work of different authors into a new statement without reference to those authors. It is also plagiarism to use the ideas and/or work of another student and present them as your own. It is not plagiarism to formulate your own presentation of an idea or concept as a reaction to someone else's work; however, the work to which you are reacting should be discussed and appropriately cited.
- Falsification means manipulating, changing or misrepresenting research materials, equipment, or processes; or changing or omitting data or results such that the research is not accurately represented in the research record.
- Fabrication means making up data, experiments or other significant information in proposing, conducting, or reporting research.

The submission by a student of any examination, course assignment, or degree requirement is assumed to guarantee that the thoughts and expressions therein not explicitly credited to another are literally the student's own. Evidence to the contrary will result in penalties that may include failure in the course, disciplinary dismissal, or such other penalties as are deemed proper.

DISABILITY ACCOMMODATIONS

Accommodations for Students with Disabilities

Students with disabilities who are enrolled can request documented disability-related accommodations. Students should make an appointment with the Office of Disability Services, akelsen@yu.edu or 646-592-4280 during the first week of coursework. Once the student has been approved for accommodations, it is up to the student to contact their professors to ensure the successful implementation of those accommodations. Issues with disability compliance and accommodations should be addressed to the program Director.

Students seeking reasonable accommodations should bear in mind that they are responsible for the following:

- a. asking for assistance before experiencing difficulty
- b. advising the ODS and the Office of the Director of the exact nature of the accommodation(s) desired
- c. providing detailed supporting documentation in a timely manner
- d. meeting all academic responsibilities and deadlines, taking into account any agreed upon accommodations
- e. submitting a completed initial request form
- f. if seeking accommodations for examinations, submitting a form requesting special exam administration conditions for each and every examination period by the specified date
- g. bringing any problems to the immediate attention of ODS/Office of the Director, since it can take time to evaluate the request and, if approved, to arrange the accommodations. No relief can be given retroactively

Documentation Supporting Disabilities

Supporting documentation should be recent and come from an appropriate, licensed professional who is not a member of the student's family. The documentation must include specifics as listed in the "Accommodations Memo" and must be dated, signed and on the letterhead of the professional. The adequacy of the documentation will be determined by Yeshiva University's Office of Disability Services or consultants whom the Office may engage. At times, additional documentation may be required. All medical information will be kept confidential as required by law.



CHECKLIST

To complete a MA in Holocaust and Genocide Studies, you must complete 30 credits. Required courses are outlined. Please select one of the optional requirements, and a mandatory HOL5605. Space has been left to fill in your electives of choice.

✓	FOLLOW YOUR OWN DEGREE PROGRESS.	CREDITS
	OPT 1: HOL5100; The Holocaust: An Interdisciplinary Exploration	3
	OPT 2: HOL6605; Genocide in the Modern Age	3
	HOL5605; Destruction of European Jewry: 1933-1945	3
		3
		3
		3
		3
		3
		3
		3
	HOL7050; The Roundtable: Seminar in Readings From the Field	3
	HOL7100; Capstone/Thesis Unit/Comprehensive Exam	3

IMPORTANT CONTACTS



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IT SUPPORT

helpdesk@yu.edu

800.829.7418

RESOURCES

WRITING CENTER

There's free help for your writing! The Writing Center offers individualized tutoring that can support writing for coursework. All writers need feedback, even strong ones. You can make an appointment and find out about drop-in hours at yu.edu/writingcenter.

LIBRARY AND E-RESERVES

We strongly encourage you to choose eReserves. Our eReserves platform integrates seamlessly with your Canvas course page. For articles and book chapters, we encourage you to see if the full text is available electronically from a library-owned resource. If you have any questions and concerns regarding eReserves service, please contact Stephanie Gross, Electronic Reserves Librarian, gross@yu.edu.

For Holocaust-specific resources, please see the resource page [here](#).
<https://library.yu.edu/holocaust-studies>

IT HELP DESK

Yeshiva University's Helpdesk services faculty, staff, and students with an expanded 7/24, 365-day service for engaging Information Technology support. In order to streamline support requests and better serve you, we utilize a support ticket system which can be accessed at: <https://www.yu.edu/helpdesk>

Quick Information

- If you have any question, please email at: helpdesk@yu.edu
- FOR URGENT ISSUES, PLEASE CALL (800) 337-2975.
- When you call the Help Desk, please leave your full name, call-back number, and a detailed description for your call.
- Please do not combine multiple requests in one helpdesk ticket.
- For your reference, we provide complete archives and history of all your support requests.

TERMS TO KNOW

INSIDE TRACK

Access the student portal, Banner, account services, and YU email
<https://insidetrack.yu.edu/>

AD CREDENTIALS/800 #

Login information for Banner as well as student identification #.
www.yu.edu/findid

CANVAS

You will need your Active Directory (AD) credentials (username and password) to login to Canvas.
<https://yu.instructure.com>

BANNER

Check on your financial aid or bursar account, or get your grades and print unofficial transcripts.
www.yu.edu/myyu

E-RESERVES

Electronic Reserve materials can be accessed electronically, on or off campus.

WRITING CENTER

You can make an appointment and find out about drop-in hours at yu.edu/writingcenter.

GOTTESMAN LIBRARY

For Holocaust-specific resources, please see the resource page:
<https://library.yu.edu/holocaust-studies>

SMARTEVALS

Used to administer evaluations for all Fish Center courses. Students will be provided with a login and password.



